Buyer Selection Scoresheet

Property Address: ________________________

Applicant Name(s): ____

Household Size: ______ AMI %: _______ Age 65+ Household: Yes / No

First-Generation Homebuyer: Yes / No First-Time Homebuyer: Yes / No

Previous Eligible Applications: _______

1. Household Size Alignment (Max: 20 Points)

Use HUD-informed occupancy guidance (1-2 persons per bedroom strongly aligned).

Scoring Categories:

Strong Alignment (20 pts): Household size within typical range of 1-2 persons per bedroom.
Moderate Alignment (10 pts): Slightly below or above target range.
Limited Alignment (0 pts): Notable underutilization or crowding.

Score: ______ / 20

2. Household Income (Max: 30 Points)

Income eligibility must meet all funding source requirements. Minimum payment standards still apply.

Income Level Scoring:

≤ 50% AMI: 30 pts 51-65% AMI: 20 pts
66-75% AMI: 10 pts 76%+ AMI: 0 pts

Score: ______ / 30

3. Homeownership / Life Stage (Max: 10 Points)

First-Generation Homebuyer: 10 pts
Age 65+ Household: 5 pts
First-Time Homebuyer: 5 pts

Score: ______ / 10

4. Previous Applications (Max: 10 Points):

2 points per prior unsuccessful eligible application (max 10).

Score: ______ / 10

TOTAL SCORE: ______ / 70

Tiebreaker Procedure

If applicants tie, home will be offered to the household that first completes all required steps: Full application submitted, income verified, lender pre-approval received, all required documentation provided. If timing cannot be distinguished, the lowest-income household will be selected.